

# TekMed™

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# TekMed NZ™

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## Privacy Policy

TekMed Pty Ltd wants to ensure that our customers are confident that any information collected by us is treated with the appropriated degree of confidentiality and privacy.

### Privacy Commitment

The following points explain why we collect and how we use your information:

- **Collection of your personal information:** We collect only relevant information, necessary to maintain contact with our customers and provide them with product information and services, including regulatory and safety related issues.
- **How we use your personal information:** We use your information to provide product information and services, including safety notifications; to administer your account and comply with necessary business and accounting standards; and to provide information to the Government and regulatory authorities and other organisations as required by law.
- **Disclosure of your information:** We limit the release of personal information. We will not sell customer information to telemarketing companies. We will share information only when necessary to market and service our own products and service and when required by law.
- **Your information is protected:** We maintain strong security controls to ensure that personal information in our files and computers is protected. We will only permit authorised employees to have access to that information.

### *How to access, correct or update your information:*

You will always have access to any information about you that we hold. Should you wish to be provided with a copy of this information please contact our Privacy Officer at 12 Bellevue Crescent, Preston, Victoria, 3072, AUSTRALIA.

Your request will be actioned within 15 working days and copies of the information will be posted to your current address. For any further information please contact us at [info@tekmed.com.au](mailto:info@tekmed.com.au)